



21 CLETS, LLC  
- Creating realistic and relevant training -



# Report Writing: Recreating the Incident

This class is designed for law enforcement, operations managers, security and dispatchers who need to document an event for other people to review. This will feature time management, common spelling mistakes, interviewing techniques, situational awareness and concepts to implement to create a report that will allow the reader to recreate it for themselves. This class will focus on individual students, organization goals and how to be best prepared to document an event for the future.

This class addresses your individual needs to develop complete, cohesive, and a trial ready report. In addition to understanding what needs to be documented in a report to be prepared to respond to questions while on the stand.

**Instructor:**  
Christina MacDougall

**Date: Wednesday**  
June 25, 2025  
0800-1700 Hours

POST # 1382-30780-024-003 STC #00707940  
Registration: \$125.00

Go to **www.21clets.com** and register online today!

